

**OFFICE OF THE DIRECTOR OF GOVERNMENT EXAMINATIONS :: ANDHRA PRADESH, HYDERABAD  
TECHNICAL TEACHERS CERTIFICATE LOWER (THEORY) EXAMINATIONS, AUGUST 2017**

**INSTRUCTIONS TO BE FOLLOWED WHILE UPLOADING  
THE ONLINE APPLICATION**

- Log in to [www.bseap.org](http://www.bseap.org)
- Click **TTC(L)Theory August 2017** for **online Application Form** from quick links
- Download 'Instructions for uploading online application' and go through the instructions thoroughly.
- Click apply online for **Registration**
- Upload the candidate particulars, along with his/her photo & signature and practical marks
- Candidate's name, Father's name and Date of Birth shall enter as per his/her SSC
- Submit the application
- After uploading the details to take print out in duplicate
- Verify whether the particulars and photo and signature is correctly uploaded
- After completion of above process press '**Confirm**' button
- Obtain the signature of the candidate at the bottom of the application where the space is provided after his/her confirmation that the information which uploaded is correct. The Course In charge is also put his/her signature where the space is provided.
- The last date for uploading the data is **14-06-2017**.
- **Handover all the web application forms of the candidates along with consolidated Nominal rolls Trade wise, fee challans and attested copies of candidate's qualifications ie., academic and technical by the Course In-Charge to the District Educational Officer concerned on or before 15-06-2017.**

**SPECIAL INSTRUCTIONS**

1. The candidate shall opt **Telugu/English/Urdu** Medium only.
2. Candidates who have possessed S.S.C., or its equivalent examination and passed in the certificate course in concerned trade are eligible for this examination.
3. The recent black and white passport size photo of the candidate concerned shall be scanned and uploaded.
4. The signature of the candidate concerned shall be scanned and uploaded.
5. Exemption of Shortage/Upper age orders issued by the C & DSE AP., Amaravathi in case of such candidate/s should be enclosed to their application.
6. Shall submit the original certificates of outside state candidates both academic and technical who have permitted for training.

**GENERAL INSTRUCTIONS**

1. The candidate shall paid Rs. 150/- towards examination fee.
2. The consolidated examination fee should be paid through Treasury challan to the following Head of Account by the Course In charge as per schedule. D.D's/Banker's cheques will not be accepted.

Major Head	0202	:	Education; Sports, Arts and Culture
	01	:	General Education
	102	:	Secondary Education
(SH)	06	:	Director of Government Examinations
	001	:	Other Receipts

**DDO Code:- 27000303001**

3. Due dates for remittance of Examination fee.

Sl. No.	Details	Last date for Remittance of examination fee by the candidate to the course in charge	Last date for Remittance of examination fee by the course in charge in to the Treasury	Last date for Submission of N.Rs, Web Application forms by the course in charge in the O/o DEO concerned	Last date for Submission of N.Rs, Web Application forms by the DEO in the O/o DGE, AP, Hyd.
1.	Without penal Fee	03-06-2017	05-06-2017	15-06-2017	17-06-2017
2.	Without penal Fee of Rs.50/-	09-06-2017	12-06-2017		

4. The applications received without necessary enclosures or after due dates notified will summarily be rejected.
5. Intimation to the candidates consisting of Date of Examination, Venue of the centre, Roll.No. Etc., will be hosted on the website [www.bseap.org](http://www.bseap.org) 4 to5 days earlier from the commencement of Examinations.
6. For any queries contact on phone to (1) Smt. A. Sridevi, Addl. Joint Secretary, 9177002451 or (2) Sri K. Suryanarayana, Deputy Commissioner, 9177002459.

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